

THE EDUCATION UNIVERSITY OF HONG KONG

BANNER USER GROUP

Membership

Chairperson

Chief Information Officer Mr HUI, Yan Keung John (CIO)

Members

Staff from Registry
Ms TSOI, Siu Man Rosanna
Ms CHEUNG, Siu Man Sharon
Mr CHAN, Chun Pui Terence
Mr SHUM, Wai Man Raymond
Ms HO, Cannes
Ms Lai, Yuen Che Gigi

Staff from Faculties/Graduate School
Mr. YIM, Pak Yu Wes (FLASS)
Ms NG, Kit Lin Eliza (FEHD)
Ms POON, Ching Yan, Fiona (FEHD)
Ms TSE, Pui Ling Canwin (FHM)
Prof LO, Sing Kai (GS)

Staff from Academic Departments
Ms KO, Wood Yin Sana (FLASS\APS)
Ms LEUNG, Wing Chi Gigi (FLASS\CCA)
Ms CHEUNG, Siu Ting Ellen (FLASS\HPE)
Ms LIU, Joek Mung Conny (FLASS\MIT)
Ms WONG, Man Ting (FLASS\SES)
Ms LEE, Ching Jane (FLASS\SSC)
Ms WONG, Suk Yee Vannesa (FEHD\C&I)
Ms YIM, Pui Pui Pauline (FEHD\ECE)
Ms TSANG, Hing Yee Louisa (FEHD\EPL)
Mr SO, Hiu Chun Benjamin (FEHD\IELL)
Ms LAI, Pui Shan Debby (FEHD\PS)
Ms CHENG, Sau Wai Eunice (FEHD\SEC)
Ms CHAN, Ching Brenda (FHM\CHL)
Mr YAU, Sze Hok Chris (FHM\ELE)
Ms LAU, Sze Wai Euginia (FHM\LML)
Ms CHENG, Wing Wai Kunna (FHM\LCS)

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Ms TSE, Yuk Wah Alison
Mr LAM, Wai Leung Billy

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Mr WONG, Ka Yiu Esmond
Ms CHAU, Sui Man Ada

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Ms WONG, Ching Han Nico

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Ms LEUNG, Wai Ming Kristy

Staff from CLE

Mr WONG, Chun Cheung John

Staff from FO

Mr LAM, Ying Po Raymond
Ms. CHEUNG, Florence
Ms LI, Ka Po Steffie

Staff from Library

Dr CHAN, Shue Leung Francis

Staff from OCIO

Mr NG, Wa Lun Morris (ADOCIO)
Mr MOK, Lap Shun Carson (ITM(SA))
Mr CHAN, Kwok Ip Tony (ITM(FHR))

Secretary

ITM(SA) with support from EOII

Mr MOK, Lap Shun Carson with support from
Ms SO, Tsui Shan Sanna

Terms of Reference

Throughout the lifecycle of an information system, there are a lot of changes. Changes need to be managed and coordinated among relevant stakeholders and be implemented to fit the business needs of the University. As recommended by the consultant and endorsed by SMC in 2018, a “Banner User Group” will be formed to act as the “Custodian¹” of Banner, DegreeWorks and other relevant information systems.

The followings are the Terms of Reference of the Banner User Group:

1. To coordinate and prioritize changes in Banner, DegreeWorks and other relevant information systems to ensure the changes fit the business needs;
2. To coordinate and implement the Banner Review projects endorsed by SMC with funding support from SGRBASS chaired by VP(AC);
3. To act as “Custodian” for Banner, DegreeWorks and other relevant information systems where ownership is not clear so that proper information development lifecycle controls could be enforced;
4. To delegate the “Custodianship” to departments concerned, if needed; and
5. To coopt member(s), if needed

9 Aug 2019

¹ The role of “Custodian” is a key role in good information system management as stipulated in https://www.eduhk.hk/ocio/webdoc/stf_res/Roles_of_Stakeholders_in_Information_System_Development_Life_Cycle.pdf