

Class / Examination Arrangements during Tropical Cyclone/Rainstorm

All students should refer to the following arrangements of class and examination in the event of tropical cyclone and rainstorm. The arrangements are applicable to both the Tai Po Campus and the Town Centre. Students may also call the Registry hotline at 2948 6196 to check for any special announcements during tropical cyclone/rainstorm. Announcements made by the Education and Manpower Bureau do NOT apply to the Institute.

When Tropical Cyclone Signal No.3 or Red Rainstorm Warning Signal is in force, all classes and examinations will continue to be held as scheduled, unless otherwise announced by the Institute.

When the Hong Kong Observatory announces that Tropical Cyclone Signal No. 8 or above will be issued within the next 2 hours, special class/examination arrangement (in particular cancellation of classes) may be required based on the prevailing weather situation. Students should pay special attention to radio or television announcements or call the Registry hotline at 2948 6196 to check for any special arrangement on class/examination.

When Tropical Cyclone Signal No.8 (or above) or the Black Rainstorm Signal is in force, the following arrangements shall apply:

For Classes and Examinations not yet started

Situation	Action to be Taken
For Morning Classes If Tropical Cyclone (No.8 or above) or Black rainstorm warning is in force at or after 6:00am	All morning classes and examinations commencing before 1:30pm will be cancelled and the examinations will be re-scheduled to a specific date according to the contingency arrangement.
For Afternoon Classes If Tropical Cyclone (No.8 or above) or Black rainstorm warning is cancelled between 6:01am and 11:00am	All afternoon classes and examinations commencing at any time from 1:30pm to 5:30pm will be held as scheduled.

If Tropical Cyclone (No.8 or above) or Black rainstorm warning is in force at or after 11:00am	All afternoon classes and examinations commencing at any time from 1:30pm to 5:30pm will be cancelled and the examinations will be re-scheduled to a specific date according to the contingency arrangement.
For Evening Classes If Tropical Cyclone (No.8 or above) or Black rainstorm warning is cancelled at or before 3:00pm	All evening classes and examinations scheduled for 5:30pm and after will be held as scheduled
If Tropical Cyclone (No.8 or above) or Black rainstorm warning is cancelled between 3:01pm and 4:00pm	All evening classes and examinations scheduled for 6:30pm and after will be held as scheduled.
If Tropical Cyclone (No.8 or above) or Black rainstorm warning is in force at or after 4:00pm	All evening classes and examinations will be cancelled and the examinations will be re-scheduled to a specific date according to the contingency arrangement.

For Classes and Examinations already started

Situation	Action to be Taken
When Tropical Cyclone (No.8 or above) is issued	All classes will be suspended immediately. All examinations, except those held outdoors, will continue until the end of that session, unless the Chief Invigilator advises that the examination be suspended.
When Black rainstorm warning is issued	All classes/examinations, except those held outdoors, will continue until the end of that session, unless the lecturer(s)/Chief Invigilator(s) advise(s) that the class(es)/examination(s) be suspended.

Contingency Arrangement for Examinations during Bad Weather

If an examination administered by the Registry is cancelled due to bad weather, students may concurrently check on the Intranet for the "Contingency Examination Schedule" (https://intranet.ied.edu.hk/oih/reg/index/index_class.htm) which is also posted on the notice boards of the Registry/Information Centre three weeks before the examination period. Regarding examinations that are not administered by the Registry, students are requested to contact the lecturer(s) or the Department(s) concerned for the contingency arrangements.